附件1. 首都医科大学考试试卷归档材料目录

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| 20 -20 学年第 学期本专科学生试卷归档材料目录 | | | | | | | | | | | | | | | | |
| **学院（盖章）： 归档经办人（签字）： 教学院长（签字）：** | | | | | | | | | | | | | | | | |
| **序号** | **开课学院** | **学系（教研室** | **课程名称** | **课程性质 (考试/考查)** | **班级名称** | **参加考生人数** | **试卷实有份数** | **卷面成绩更改份数** | **归档材料是否完整（完整打√）** | | | | | | | **教师确认签字** |
| **封面** | **命题双向细目表** | **空白试卷、参考答案及评分标准** | **考场记录单** | **成绩登记表** | **学生试卷** | **试卷分析报告** |
| 1 | 举例：基础医学院 | 生理学 | 医学生理学 | 考试 | 18级五年制临床医学一班 |  |  |  |  |  |  |  |  |  |  |  |
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